

# ATP Film Production and Photography Application

## About the form

You can use this form to apply for approval to undertake filming or still photography activities in the outdoor areas or heritage buildings with the ATP.

## How to complete this form

1. Ensure you have read the ATP filming guidelines.
2. Fields on this ofrm marked with an \* are mandatory.

### Part 1: Applicant Details

Title\*      Given Names\*      Family Name\*

          

Organisations Name\*

ABN\*      Position

    

Address\*

Business Phone Number\*      Mobile Phone Number

    

Email Address\*

Have your Application Details changes since your last application?

Yes       No

### Part 2: Production Contact Details

Production Manager

Name\*      Mobile Phone Number\*

    

Email Address\*

Location Manger:

Name      Mobile Phone Number

    

Email Address

Unit Manager:

Name

Mobile Phone Number

Email Address

Producer:

Name

Mobile Phone Number

Email Address

### Part 3: Production Details

Name of Production:

Production Summary (maximum 100 words)

Nature of Activity (please tick appropriate box)

Still Shoots/Photograph

Television commercial

Television drama and mini series

Documentaries, short films, childrens productions

### Part 4: Location Details

For multiple, complex activities using more than one location, attach a separate document listing each location's details based on the format below.

#### Location one

Date (include proposed date, tentative/back up/wet weather dates)

Proposed Location (include specific details)

Description of Activities (exact details of what will be undertaken at the proposed location)

Crew call time (please use 24 hour clock)

From:  To:

Time of filming photography  
(please use 24 hour clock)

From:  To:

Number of Personnel (include cast, crew, extras and clients)

Details of proposed equipment & machinert (lighting, generators, etc.)

Details of Temporary Structures

Details of Special Equipment

Please specify any other location related information

## Part 5: Supporting Documentation Checklist

The following documents must be submitted with your application:

- Public Liability Insurance certificate of currency
- Location Plan
- Application fee (if applicable)

## Part 6: Lodgement Details

You can lodge the completed application by:

EMAIL: [atp.communications@mirvac.com](mailto:atp.communications@mirvac.com)

Once you've completed your application, please save a copy for your records. If you need to send supporting documentation, please also attach either your application form.